

# THE GHANA INSTITUTION OF SURVEYORS



## Application for Direct Entry to GhIS Membership

Please complete in **CAPITAL LETTERS**

You are eligible for direct entry to full membership of GhIS if you have the following:

- Full professional member of **Royal Institution of Surveyors** (MRICS / FRICS)
- **Minimum Five years' relevant experience post RICS Professional Membership**

For any query that you have when filling out this application form, please contact 'The Head of Administration', Ghana Institution of Surveyors, P O Box GP 916, Accra, Ghana.

Tel: +233 303 936014, e: [secretariat@ghis.org.gh](mailto:secretariat@ghis.org.gh)

1. Section One – Contact Details	
Family name:	First names:
Date of birth (day/month/year):	Gender (male/female):
Nationality:	
Please tick the box for the address we should use as your correspondence address: your business or your personal address:	
<b>Business address:</b>	<b>Personal address:</b>
Company name:	
Job title:	
Street, number:	Street, number:
City:	City:
Postcode:	Postcode:
Country:	Country:
Tel (incl. country code): +	Tel (incl. country code): +
Fax (incl. country code) : +	Fax (incl. country code): +
Email:	Email:
Mobile (incl. country code): +	Mobile (incl. country code): +

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## 2. Division (please Indicate the Division into which you wish to apply)

- Valuation and Estate Surveying
- Quantity Surveying
- Land Surveying

## 3. Checklist (please enclose the following as part of your application)

- A copy of your certificate with RICS
- Letter on headed paper from the RICS confirming your membership, stating how membership was gained
- Copies of Certificates for your Academic Qualifications
- Full curriculum vitae
- CPD Record for the Previous Year (Minimum of 20 hours in a calendar year)
- Proposer's (MGHIS / FGHS) Endorsement (Membership Number of Proposer to be stated)
- Membership fees (outlined below)

## 4. Fees

The fee you will be required to pay with your application is as follows: (in USD)

**TOTAL TO PAY for 2020 Professional Membership Subscription - \$565.00**

Payments can be made: (details below)

- By bank transfer

## Bank Transfer details

**Please quote your RICS membership number and your FULL NAME when making the payment**

Bank Account details for Electronic transfer payment:

Account Name: **GHANA INSTITUTION OF SURVEYORS**

Account No: **0541024455246401**

Bank: **ECOBANK GHANA LIMITED**

Branch: **TRUST TOWERS**

Swift code: **ECOCGHAC**

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## 5. Member data notice

### Data Protection

As a GhIS member you consent to GhIS using the information you provide for the purpose of administering your membership and delivering official member communications to you including, but not limited to, member news, policy, conduct, research and subscriptions communications by post, e-mail and telephone. Member details are available to the public through, for example, the GhIS directory, website, newsletters, magazines, journals and in published conduct findings.

## 6. Candidate declaration

I have read the following and hereby undertake:

- To comply and act in accordance with the Constitution, Bye-Laws, Rules & Regulations of GhIS as they now exist, or as they may in the future be amended, and also comply with such other requirements as Governing Council shall determine
- To promote the Objects of GhIS as far as in my power
- Not at any time after ceasing to be a member to use or permit to be used in conjunction with my name, or name of any organization with which I may at any time be associated, any designation or expression denoting or suggesting membership or any connection with GhIS
- To pay promptly any monies due to GhIS, including but not limited to any fee, subscription, levy, arrears, fine or other penalty, or re-imburement in accordance with any scheme of compensation, or in respect of any goods or services commissioned by me from GhIS
- To declare any criminal conviction within 30 days
- That should I wish to terminate my membership, to notify the Head of Administration of GhIS in writing

I confirm that I have disclosed to GhIS full details of the following where applicable:

- any charge or conviction of a criminal offence where the penalty could be imprisonment
- any pending disciplinary proceedings or adverse findings made against me by another regulatory body within the last 3 years
- I am not an un-discharged bankrupt
- I have not in the last three years been subject to any insolvency proceedings or other
- arrangement with creditors in respect of my debts

If at any time GhIS discovers that you have failed to disclose any of the above or that you have provided false information it will have the right to terminate your membership with immediate effect (with no further obligation to refund any subscription or other fees).

I understand and accept that I am accountable for the truth of this declaration.

***(If you wish to send this information confidentially then please write to GhIS at [headadmin@ghis.org.gh](mailto:headadmin@ghis.org.gh)***

Signature

Date

Name (in block capitals)

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## 7. Diploma

Print your name in clear block letters as you would like it to appear on your diploma (if application is approved):

FIRST.....

MIDDLE.....

LAST.....